



**Musk-kosiminiziibing**  
Formerly Big Grassy River First Nation

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**Musk-kosiminiziibing Business Development Fund Application Form**

Name:

Address:

Telephone #

E-Mail Address:

Business Name:

Is this a New or Established business?

New Business

Established Business

Have you previously received funding from the Business Development Fund?

No

Yes --> Please list the year(s) approved, and funds received:

Year(s):

Funds received:

Tell us about your business activities, products or services, and how the business will generate revenue:

Funding Request:      \$

Explain how the requested funds will be used. List the equipment, supplies, or services you intend to purchase:

Describe any additional efforts you have made to secure funding (e.g., loans, grants, personal investment):

Where do you see your business in the future?

2 Years:

5 Years:

Where will the Business operate?

Who are your ideal customers?

Explain how you plan to market or advertise your business?

Checklist for required documents to be submitted:

This Fillable Form reviewed, filled out electronically, and completed

Business Plan including budget attached

Quotes for equipment and/ or supplies the funds will be used for (if applicable)

Support or endorsement letters (if applicable)

I have read and understood all criteria to qualify for funding

**Submission Instructions:**

**Submit your application directly by emailing:**      **bdfapplication@biggrassy.ca**

**Help and assistance available Jan 20th - March 31st by emailing:**      **bdf@biggrassy.ca**

## **Criteria to qualify for Funding:**

- Ownership requirement: Partnerships or companies must be at least 51% owned and controlled by a Musk-kosiminiziibing First Nation Band Member.
- This fillable form '2026-04' completed digitally and submitted.
- Saved file should be named in this format: BDF 2026 Application - Your business/ project name.pdf
- Email all required documents to [bdfapplication@biggrassy.ca](mailto:bdfapplication@biggrassy.ca) - subject line: BDF 2026 Application - Your business/ project name.
- Applicants must include a resume or statement of experience, including all relevant qualifications, licenses, and certifications.
- Include quotes for equipment and/or supplies the funds will be used for.
- Provide a copy of your Business Plan along with your submission form.
- Funds will only be distributed via electronic bank transfer - EFT. EFT information is required if application is successful.

## **Program Details:**

- The purpose of the Business Development Fund is to assist Musk-kosiminiziibing band members who are starting up a business and require a capital investment to help get them started or to improve their business.
- The Program will be administered by a committee who has been appointed by Chief and Council. They will be responsible for collecting applications and recommending applications for approval or decline to Chief and Council.
- Committee members cannot apply for funding. If Chief and Council decide to apply, they cannot be a part of the voting the year in which they apply.
- The application period will run January 20th 2026 until March 31st 2026, with decisions made and funds distributed by May 31st 2026.
- Only applications received within this period will be considered. Late or early applications will not be reviewed or considered.
- An annual budget of \$100,000 has been made available for use through the Community Economic Development Fund.
- The maximum awarded per application will be capped at \$25,000 to ensure others have an opportunity to apply/receive funds.
- Once your application has been approved, you cannot apply for new business funds for 2 years after your initial approval.
- You can apply for additional funds outside of the 2-year window noted above where you are continuing to grow the same business.
- If you are approved for funding, you will be required to complete a short survey after 6 months and may be required to send copies of your invoices and receipts.
- If the total amount of funding requested and approved, from all applicants, exceeds \$100,000 in any given year, you may not receive the total amount you requested to ensure each applicant receives some money.
- To help maintain the integrity of the program, individual expenses/quotes over \$10,000 will be paid directly to the vendor with supporting Invoices.

## **Frequently Asked Questions (FAQ):**

### **1. How do I submit my application?**

Applications must be emailed to [bdfapplication@biggrassy.ca](mailto:bdfapplication@biggrassy.ca)

### **2. Do I need to include quotes?**

Yes. Quotes for all equipment, supplies, or services must be attached.

### **3. Do I need a Business Plan?**

Yes. A business plan is required. Support is available if needed.

### **4. Who is eligible to apply?**

Applicants must be Big Grassy First Nation band members with at least 51% ownership in the business. You must be starting a new business or expanding your current operation.

### **5. What is the maximum funding amount?**

Up to \$25,000 per application.

### **6. Can I apply again if I've already received funding?**

- You must wait 2 years before applying for new-business funding.
- You may apply again for growth of the same business after the 2-year period.

### **7. What if I don't have a resume?**

If you do not have a formal resume, you may submit a Statement of Experience instead. This is a short written summary describing your work history, skills, training, and any certifications you hold. It does not need to follow a particular format—it simply needs to show the committee that you have relevant experience for the business you are applying to fund.

#### **Your Statement of Experience should include:**

- Your role(s) and how many years you've worked
- The main duties you performed
- Any certifications, tickets, licenses, or safety training
- Relevant education or courses completed
- Any specialized equipment you can operate
- Any experience running or managing a business (if applicable)

### **8. What happens if there are lots of great applications and the total requests exceed the \$100,000 annual budget?**

Funding amounts to individuals may be reduced from what you asked for to make sure that recommended applications receive some level of support.

### **9. When will I find out if I'm successful or not?**

June 2026 we will let all applicants know.